# U.S. Embassy Economic Affairs London – Information for Official Visitors

Postal Address: 33 Nine Elms Lane London SW11 7US

**NB** If using GPS or an internet search engine to locate the U.S. Embassy, please use the following: <u>33 Nine Elms Lane</u> or <u>London SW8</u> <u>5BL</u>

### Nearest Train Stations:

- Vauxhall (Victoria Line, Southwest Trains)
- Battersea Park Rail Station (Southwest Trains)
- Queenstown Station (Southwest Trains)

## U.S. Embassy Economic Affairs – 7<sup>th</sup> & 8<sup>th</sup> Floor

Tel: +44 (0) 20 7891 3438 (Margaret Mattson, ECON/ESTH Office Manager)

Email: Margaret Mattson, MattsonMJ@state.gov

## Instructions for Visiting the U.S. Embassy

From Vauxhall, it takes approximately 10 minutes to walk to the Embassy; proceed from Vauxhall Tube station Exit 1 for a riverside walk or from Exit 4. Alternatively, the Embassy is two stops by bus 156, 344, or 436 from Vauxhall Bus Station, Stop E, to *Elm Quay Court*.

When you reach the Embassy, proceed to the **East Pavilion (Main-CAC)** entrance on Viaduct Gardens (formerly Private Road). Please arrive 15-20 minutes in advance of your appointment to allow sufficient time for airport-style security screening.

#### **Security Screening**

At the Official Visitors Pavilion, please report to Security and confirm who you are scheduled to meet. You will be required to produce photo ID (e.g. a passport or photo driver's license) which will be kept and stored for you during your visit along with any personal items, including any electronic devices, mobile phones/Blackberries/USB flash drives/electronic key fobs etc. Please note, visitors are not permitted to bring personal computers and computing accessories in to the Embassy. Any luggage will also need to be left with Security. You will be given a visitors badge and a ticket (for any personal items left with Security) which you will need to return on exit when collecting your personal items.

Inside the Official Visitors Pavilion you will pass through airport-type security screening for metal detection and any bags that you bring with you will be passed through an X-Ray scanner.

#### Inside the Embassy

After security screening, you will be directed through the courtyard in front the Embassy and to a waiting area. From there you will be escorted by someone from the Department of Energy. After your meeting, you will be escorted back to the entrance of the Embassy to collect your photo ID and any personal items left with Security.

If you have any questions prior to your visit, please call +44 (0) 20 7891 3438 (Margaret)

